**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

***REGULAR* MEETING AGENDA**

**JANUARY 16, 2020**

**365 Old York Road, Flemington, New Jersey**

 **(908) 782-7453 Office (908) 782-7466 Fax**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).**

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

**This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.**

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

 **RESOLUTION #2020-01 Association of Environmental Authorities Annual Membership Dues**

 **RESOLUTION #2020-02 Authorization to Advertise for and Receive Bids for Sludge Box Hauling**

 **RESOLUTION #2020-03 Employment of JoVonn Quinones as Wastewater Treatment Operator**

 **RESOLUTION #2020-04 Resolution Consenting to the Proposed Upper Raritan Water Quality Management (WQM) Plan Amendment**

**RTMUA *REGULAR* MEETING AGENDA**

**JANUARY 16, 2020**

**PAGE 2**

**6.** **APPROVAL OF MINUTES**

 **Meeting Minutes of December 12, 2019 Meeting**

**7. TREASURER’S REPORT / PAYMENT OF BILLS**

**8. CITIZENS’ PRIVILEGE**

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

**\* \* \***

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

 ***WORK* SESSION AGENDA**

**JANUARY 16, 2020**

**365 Old York Road, Flemington, New Jersey**

 **(908) 782-7453 Office (908) 782-7466 Fax**

**1. THE WORK SESSION of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.**

**2. CORRESPONDENCE:**

 **a) Robert J. Clerico, PE of Van Cleef Engineering Associates, LLC to John Kendzulak, Jr., Chairman of RTMUA regarding WMP Site Specific Amendment Block 81 Lot 1 (Three Bridges), Township of Readington**

**3. OLD BUSINESS:**

**4. NEW BUSINESS:**

**5. PROFESSIONAL REPORTS:**

 **a) Attorney**

 **b) Engineer**

**6. RTMUA REPORTS*:***

 **a) ADMINISTRATIVE / OPERATIONS REPORT**

 **1. Chief Operator / Director’s Report**

 **a) Overtime Recap**

 **b) Septage / Greywater Recap**

 **2. Laboratory Summary**

 **3. Maintenance Summary**

 **4. Readington Flows**

 **b) COMMISSIONERS' COMMENTS**

**RTMUA *WORK* SESSION AGENDA**

**JANUARY 16, 2020**

**PAGE 2**

**7. DISCUSSION:**

 **a) Personnel Policies and Procedures Manual and Employee Handbook - Amendment to Domestic Violence Policy Section**

 **b) 4th Quarter 2019 Capacity Evaluation**

 **c) Meeting Dates for Year 2020**

 **d) RTMUA Commissioner Officer & Committee Appointments**

**e) RTMUA Professional Contracts**

**8. ADJOURN INTO CLOSED SESSION by motion, if needed*.***

**9. ADJOURNMENT**

**\* \* \***