

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**FEBRUARY 17, 2022**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

2. ATTENDANCE ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPLICATIONS:

5. RESOLUTIONS:

RESOLUTION #2022-01 Raymond S. Frank Salary

**REORGANIZATION**

RESOLUTION #2022-06 Appointment of Chairperson

RESOLUTION #2022-07 Appointment of Vice-Chairperson

RESOLUTION #2022-08 Appointment of Secretary

RESOLUTION #2022-09 Appointment of Treasurer

RESOLUTION #2022-10 Appointment of Assistant Secretary / Assistant Treasurer

Resolutions continued...

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**RESOLUTION #2022-11 Establishment of Meeting Dates**

**RESOLUTION #2022-12 Designation of Depositories**

**RESOLUTION #2022-13 Authorization of Signatories**

**RESOLUTION #2022-14 Designation of Official / Legal Newspapers**

**RESOLUTION #2022-15 Appointment of Certifying Officer**

**APPOINTMENT OF PROFESSIONALS**

**RESOLUTION #2022-16 Appointment of Auditors**

**RESOLUTION #2022-17 Appointment of Bond Counsel**

**RESOLUTION #2022-18 Appointment of Legal Counsel**

**RESOLUTION #2022-19 Appointment of Special Counsel**

**RESOLUTION #2022-20 Appointment of Consulting Engineer**

**RESOLUTION #2022-21 Appointment of Special Projects Engineer**

**END OF REORGANIZATION**

**RESOLUTION #2022-22 Amendment of Personnel Policies and Procedures Manual and Employee Handbook**

**RESOLUTION #2022-23 Employment of Chris Karcher as Wastewater Treatment Operator**

**RESOLUTION #2022-24 Approval of Emergency Fire Suppression System for Pump Station #1**

**RESOLUTION #2022-25 Authorization to Purchase Submersible Pumps for Sun Ridge Pump Station #1 and Sun Ridge Pump Station #2 (NJWCPS)**

**Resolutions continued...**

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**RESOLUTION #2022-26 Authorization to Purchase Aeration Tank Probes  
(NJ State Contract)**

**RESOLUTION #2022-27 Return of L & E**

**6. APPROVAL OF MINUTES**

**Meeting Minutes of JANUARY 20, 2022 MEETING**

**7. TREASURER'S REPORT / PAYMENT OF BILLS**

**8. CITIZENS' PRIVILEGE**

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**FEBRUARY 17, 2022**

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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) **Attorney**
  - b) **Engineer**
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE / OPERATIONS REPORT**
    1. **Chief Operator / Director's Report**
      - a) **Overtime Recap**
      - b) **Septage / Greywater Recap**
    2. **Laboratory Summary**
    3. **Maintenance Summary**
    4. **Readington Flows**
  - b) **COMMISSIONERS' COMMENTS**

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- 7. DISCUSSION:**
  - a) SCADA System – Request for Qualifications – Proposal Review**
  - b) RTMUA Commissioner Officer & Committee Appointments**
  - c) Signing of Documents**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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