

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**FEBRUARY 18, 2016**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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**(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).**

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

<b>RESOLUTION #2016 - 05</b>	<b>Resolution of Appreciation John Benson for 25 Years of Service to Raritan Township Municipal Utilities Authority</b>
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**REORGANIZATION:**

<b>RESOLUTION #2016 - 06</b>	<b>Appointment of Chairperson</b>
<b>RESOLUTION #2016 - 07</b>	<b>Appointment of Vice-Chairperson</b>
<b>RESOLUTION #2016 - 08</b>	<b>Appointment of Secretary</b>
<b>RESOLUTION #2016 - 09</b>	<b>Appointment of Treasurer</b>
<b>RESOLUTION #2016 - 10</b>	<b>Appointment of Assistant Secretary / Assistant Treasurer</b>

Resolutions continued...

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|------------------------------|---|
| <b>RESOLUTION #2016 - 11</b> | <b>Establishment of Meeting Dates</b>             |
| <b>RESOLUTION #2016 - 12</b> | <b>Designation of Depositories</b>                |
| <b>RESOLUTION #2016 - 13</b> | <b>Authorization of Signatories</b>               |
| <b>RESOLUTION #2016 - 14</b> | <b>Designation of Official / Legal Newspapers</b> |
| <b>RESOLUTION #2016 - 15</b> | <b>Appointment of Certifying Officer</b>          |

**APPOINTMENT OF PROFESSIONALS**

- |                              |   |
|------------------------------|---|
| <b>RESOLUTION #2016 - 16</b> | <b>Appointment of Auditors</b>            |
| <b>RESOLUTION #2016 - 17</b> | <b>Appointment of Consulting Engineer</b> |
| <b>RESOLUTION #2016 - 18</b> | <b>Appointment of Legal Counsel</b>       |
| <b>RESOLUTION #2016 - 19</b> | <b>Appointment of Special Counsel</b>     |
| <b>RESOLUTION #2016 - 20</b> | <b>Appointment of Bond Counsel</b>        |

**END OF REORGANIZATION**

- |                              |  |
|------------------------------|--|
| <b>RESOLUTION #2016 - 21</b> | <b>Approval of Change Order for Motor Control Center Replacement</b>                         |
| <b>RESOLUTION #2016 - 22</b> | <b>Approval of Proposal for Lawn Maintenance Services</b>                                    |
| <b>RESOLUTION #2016 - 23</b> | <b>Reimbursement for Authority Operational Staff for Use of Personal Cellular Telephones</b> |
| <b>RESOLUTION #2016 - 24</b> | <b>Return of L &amp; E</b>   |

**6. APPROVAL OF MINUTES**

**Meeting Minutes of JANUARY 21, 2016 MEETING**

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- 7.     TREASURER'S REPORT / PAYMENT OF BILLS**
- 8.     CITIZENS' PRIVILEGE**
- 9.     ADJOURN INTO CLOSED SESSION by motion, if needed**
- 10.    ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**FEBRUARY 18, 2016**

365 Old York Road, Flemington, New Jersey  
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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
  - a) **Tim Kiel of Bowman & Company, LLC to Board of Commissioners regarding Audit**
  - b) **Michael P. O'Grodnick of Mauro Savo, Camerino, Grant and Schalk to Board of Commissioners regarding Christie Estates / Eden Holdings – Block 45.03 Lot 34 Preliminary Major Subdivision**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) **Attorney**
  - b) **Engineer**
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE / OPERATIONS REPORT**
    1. **Chief Operator / Director's Report**
      - a) **Overtime Recap**
      - b) **Septage / Greywater Recap**
    - ~~2. **Laboratory Summary**~~
    3. **Maintenance Summary**
    4. **Readington Flows**
  - b) **COMMISSIONERS' COMMENTS**

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7. **DISCUSSION:**
  - a) **Capacity Sub – Committee Report**
  - b) **Permit Extension Act Letters**
  - c) **Board of Commissioners Authorization for Mr. LaFerla to Attend AEA Utility Management Conference, March 8 – 9, 2016 in Atlantic City**
  - d) **Signing of documents (Signatories Sheet)**
8. **ADJOURN INTO CLOSED SESSION by motion, if needed.**
9. **ADJOURNMENT**

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