

APPROVED

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING MINUTES

MARCH 20, 2014

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office

(908) 782-7466 Fax

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1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Chair Del Vecchio	Here
Dr. Dougherty	Here
Mr. Kendzulak, Jr.	Absent
Mr. Kinsella	Here
Mr. Tully	Here

Also present were Bruce Miller, RTMUA Executive Director; Greg LaFerla, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; James G. Coe, PE, Hatch Mott MacDonald; C. Gregory Watts, Esquire, Watts, Tice & Skowronek.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

**5. RESOLUTIONS:**

Resolution #2014 - 20 Raritan Headwaters Association Membership

Dr. Dougherty made a motion to approve Resolution #2014 - 20, Mr. Tully seconded the motion. All were in favor.

Resolution #2014 - 21 Approval of and Authorization to Sign Reservation of Wastewater Treatment Capacity Agreement, Eden Holdings, LLC (Block 45.03 Lot 34)

Mr. Kinsella made a motion to approve Resolution #2014 - 21, Mr. Tully seconded the motion. All were in favor.

**6. Approval of Minutes: Minutes of February 20, 2014**

Mr. Kinsella made a motion to approve the minutes from the February 20, 2014 meeting. Mr. Tully seconded the motion. All were in favor. Dr. Dougherty abstained.

**7. Treasurer's Report / Payment of Bills:**

Mr. Tully - The bills totaled \$615,861.67.

Mr. Kinsella made a motion to approve the payment of bills. Dr. Dougherty seconded the motion.

Roll call vote:	Chair Del Vecchio	-	Yes
	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Absent
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

Mr. Miller – If I may, if you notice we paid almost \$300,000.00 for our bit of the pension payment and we are getting low on cash again as Mr. Kiel warned we would be and we may have to take money out of the CD. We'll be getting back \$286,000.00 from the Bond for the MCC & Woodside Farms that is owed to us. It's a matter of timing.

Mr. Tully – When do we get that back?

Mr. Miller – The money from the Bonds will come back probably as early as late May or June or July; we can get it whenever we want. It's an advance, they call it. I talked to our Bond Counsel about it the day before yesterday.

8. **Citizens' Privilege:**

None

9. **Adjourn into Closed Session by Motion, if Needed**

10. **Adjournment of Regular Meeting:**

Dr. Dougherty made a motion to adjourn the Regular Meeting. Mr. Kinsella seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
WORK SESSION MINUTES

MARCH 20, 2014

365 Old York Road, Flemington, New Jersey

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APPROVED

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.
  2. **Correspondence:**  
None
  3. **Unfinished Business:**  
None
  4. **New Business:**  
None
  5. **Professional Reports:**
    - a) Attorney - None
    - b) Engineer –

Mr. Coe – There isn't a whole lot going on. The Mt. View @ Hunterdon development pretty much have their sewers and are pretty much done; they have a punch list to work on. The buildings have been demolished and are waiting for better weather to restore the sites. The other projects are moving along as planned. The Interceptor, there's some work to be done to inspect that; the weather is almost upon us to do that.

**6. RTMUA Reports:**

a) Administrative Report –

Mr. Miller – One little thing, yesterday at the Legislative Committee Meeting; Landis Sewage Authority was in an uproar; everyone is in an uproar because the NJPDES Permits are going up so much. His went from \$19,000.00 to \$92,000.00. Every year you owe, last year he owed \$19,000.00 this year he owes \$92,000.00. Everyone said they were having problems so I checked ours out and we don't have a bill yet but based on what I saw, we are going down about 7.8%.

Mr. LaFerla – I won't believe it until I see it.

Mr. Miller – They have until April 16<sup>th</sup> that's the last day and everyone is going down there to raise hell. So you know they're going to take 30 off them, then they're going to put something back on us.

b) Operations Report

1. Chief Operator's Report

- i) Overtime Recap - ok
- ii) Septage / Greywater Recap – ok

Mr. Del Vecchio – We had a little “burp” from Johanna Foods last month?

Mr. LaFerla – Yes, right before the meeting last month; the day before or the day of; I came in in the morning and saw we were getting hit with a lot of solids. I sent the line crew out to check; we have a few places that we will go to directly first with something like this and when they got to Johanna Foods, it was them. I talked to Mr. Saracini and he said that yes they were having problems settling and I told him that they couldn't send it here. So he stopped it; they're back to normal, we had some problems with our settling; we got a lot of filaments from them and we had to pump polymer for a little while; especially with the rain and the snow melt but now we're sort of getting back to normal but with ACUA being closed for their normal two week closing, we're not running boxes so we're not really getting rid of any sludge.

Mr. Del Vecchio – They have a permit with us that they have limits on their discharge to us?

Mr. LaFerla – Yes.

Mr. Coe – They have a permit with DEP too.

Mr. Del Vecchio – Did they exceed it?

Mr. LaFerla – I had Ms. Loudon send out a sample and they did not exceed it but it was very high; but not to where they exceeded it. I told Mr. Saracini about us having to pump polymer and told him whatever it was going to cost us we would bill them and he basically said fine.

Mr. Coe – I don't know what the permit requires as far as freedom of sampling, it could be that even though they have a "burp" for a day or two, if they don't have to sample during that period, the reporting to the DEP doesn't reflect what happened.

Mr. Del Vecchio – Do we have a sampling station just for them?

Mr. LaFerla – Yes.

Mr. Del Vecchio – Does it have a sampler in it?

Mr. LaFerla – We have portable samplers that we take out when we do the Industrial Sampling; so no, there isn't one sitting there 24 / 7 but once we got hit, I did have the guys take a sampler out there and we ran it every day until we were sure they stopped it.

Mr. Coe – I think it's something that needs to be addressed and we've talked about a new contract with them. They have an Agreement with DEP but they need something with us too for when something like this happens and they call it in and we have an opportunity to bill them. You're not only going to be using more polymer but disposing more sludge too.

Mr. Del Vecchio – We might want to look at putting a permanent refrigerated sampler out there. Even if it's a seven day one and it takes seven samples. At least then you have samples you can check.

Mr. Coe - It's usually part of the Agreements that the industry pays for that installation. We agreed to agree to have an Agreement but nothing has happened over the last month that I'm aware of.

Mr. Del Vecchio – Part of that is last month when they asked for more flow, I asked them for a lot of stuff.

Mr. Coe – You asked them for a technical report.

Mr. Del Vecchio – How many solids do they normally dump here?

Mr. LaFerla – Normally it's not bad at all. What we get from there is pretty clear.

Mr. Del Vecchio – Maybe we could use a turbidity meter; once it gets beyond a certain point...

Mr. LaFerla – Along the same lines, Summit Spray Drying, we also have problems with them and there's no place to sample them. Is there a way we can get them or can we put a sampler there?

Mr. Coe – If you have issues, I think again, if we can show they are non-compliant and they're an industry, you should install something.

Mr. LaFerla – They'd probably have to put something in their lateral or something like that.

Dr. Dougherty – Do we monitor Summit?

Mr. LaFerla – No.

Dr. Dougherty – I know the history of that company; the original founders and all. It was on Davidson Avenue in Somerset; that ground is still contaminated. I knew when they came here we should keep an eye on them.

Mr. Miller – We tried to get in the plant one time and they wouldn't let us.

Mr. LaFerla – I've never had a problem and they haven't stopped us when we've gone over there. To monitor them, now we have to pop a manhole from the line coming down so you can't just get a sample from them.

Mr. Coe – So you're saying there's two places?

Mr. LaFerla – Yes, there is Summit Labs and then Summit Custom Spray Drying; the spray drying place is the place that's giving us the problem. Last time, Mr. Coe and I went to Summit Labs, we went in, they took us around the plant, they showed us everything and then the guy from there asked if we'd been to Summit Custom Spray Drying and I asked what that was and he said it was right around the corner. I went over there and I went in and I asked the guy there to see what he was sending us and as soon as he opened up the door, he had a little thing over a drain and you could see it. I got the MSDS sheet for it; this was a while back though. If we could, I'd like to get sampling there.

Mr. Del Vecchio – How much flow are we getting?

Mr. LaFerla – I don't know, there's no meters there.

Mr. Coe – Their a process discharge, how do we bill them? Are they billed just by employees?

Mr. LaFerla – I have no idea.

Mr. Miller – I think we do but I'll find out.

Dr. Dougherty – I think we opened a Pandora's Box. For the sake of the Community, I'd take a real good look at them; if everything's fine then it's fine. But we probably haven't touched that property in a while. Who is watching them? Who is inspecting them?

Mr. Del Vecchio – Going back to Johanna Foods, do we have a flow meter on them?

Mr. LaFerla – Yes.

Mr. Del Vecchio – Is the meter station on their property or where?

Mr. LaFerla – It's on their property.

Mr. Del Vecchio – When you're looking at having some kind of shed with a refrigerated sampler in there and there's power there from the meter station, you can get your power from there; probably tie in the flow meter so you can flow pace the sample and you can get a representative sample. If you're doing that then you get a turbidity meter in there and see what's coming out. It's something we should look at and talk to them about especially if they are looking for an increase in flow. Now's the time to put in all the metering stuff and everything they will need.

2. Laboratory Summary - ok
3. Maintenance Summary - ok
4. Readington Flows - ok

c) Commissioner's Comments:

None

**7. Discussion:**

a) RTMUA Rules & Regulations – Garbage Disposals

Mr. Del Vecchio - This came up with Mt. View @ Hunterdon?

Mr. Miller – Yes, Mr. Brandon Iselin just came in and asked if there was any problem with putting in garbage disposals.

Ms. Nicaretta – Because the Township Plumbing Sub – Code Official asked him to check our rules on garbage disposals.

Mr. Miller – Yes, that's it, and we don't really have a rule on garbage disposals.

Mr. LaFerla – In all the years I've been here though we've never allowed them.

Mr. Coe – If you read your Rules and Regulations, it not only doesn't prohibit them it basically talks about shredded garbage, you're prohibited from discharging unshredded or not properly shredded garbage so the implication is that you are allowed to discharge shredded garbage which is defined as vegetable, animal products associated with food preparation and so forth. It's pretty clear that your Rules and Regulations as they exist do not prohibit them. It would certainly be better for the Authority if they were prohibited because less garbage people throw down the sewer the less you have to take out of the sewers at the other end.



Mr. Tully – How could you enforce it anyway?

Mr. Del Vecchio – You can enforce it on the guys who are building the house, but five minutes after the homeowner buys it, he can go to Home Depot, buy one and install it.

Mr. Kinsella – Maybe we should just even set a standard; like no one third horse powers that it's got to be at minimum half to three quarters. The little ones just don't do the job.

Mr. Del Vecchio – Are they asking if they can put them in?

Mr. Miller – The inspector brought it up and so he said can I and that's where they are right now.

Ms. Nicaretta – Mr. Iselin said it's in their paperwork right now as a selling point and he has seventeen sold and he wants to know if he needs to take that wording out if we don't allow it.

Mr. Del Vecchio – As much as I side with Mr. LaFerla for every one that Mr. Iselin puts in up there, there is probably ten others that are already in around the Township and how do you enforce it? Can we do that?

Mr. Watts – This Authority has the power to do it. But maybe you just want to put standards for them in like Mr. Kinsella said.

Mr. LaFerla – I'd rather not have them at all but if guys want them that's fine, I just have to deal with whatever you decide down at the plant.

Mr. Del Vecchio – It's not that we want them, it's just that at this point, to suddenly come out and stop them, it's going to look like we're prejudicial against someone and we'll be opening a can of worms.

Mr. LaFerla – I do agree that people are just going to put them in later on.

Mr. Del Vecchio – I do agree we should have a minimum standard. Let's ask him what they are putting in, what are the specs?

Mr. Watts – Shouldn't the Authority set the standards? If it's new construction, with a garbage disposal, it needs to meet the new criteria.

Mr. Coe – We already have a standard definition for the size which is what you're really looking for; it's a half inch. If he can show that the ones he's installing can shred to a half inch that meets the definition.

Mr. Watts – How does he show that?

Mr. Coe – He submits the spec sheet.

Mr. Del Vecchio – Why don't we talk to the developer, and tell him we want to see the specification for the garbage disposals that he's putting in so we can certify that it's the proper standard.

- b) Board of Commissioner's Authorization for Mr. LaFerla, Ms. Loudon and Mr. Schneider to Attend 2014 WEFTEC Annual Conference in New Orleans, September 27 – October 1, 2014.

Mr. Del Vecchio – Does anyone have any problems with that? I think Ms. Loudon is getting her badge free for there.

Mr. LaFerla – Yes, I think she is.

Mr. Miller – I'm not going.

Mr. Del Vecchio – Any comments, can they go?

Mr. Kinsella – Yes.

Mr. Tully – Yes.

Dr. Dougherty – Yes.

**8. Adjourn into Closed Session by Motion, if Needed**

**9. Adjournment of Work Session:**

Mr. Tully made a motion to adjourn the Work Session. Dr. Dougherty seconded the motion. All were in favor. The meeting ended at 5:31 pm.