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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING MINUTES

JUNE 20, 2013

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

|                    |        |
|--------------------|--------|
| Chair Del Vecchio  | Here   |
| Dr. Dougherty      | Absent |
| Mr. Kendzulak, Jr. | Here   |
| Mr. Kinsella       | Here   |
| Mr. Tully          | Here   |

Also present were Bruce Miller, RTMUA Executive Director; Greg LaFerla, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; James G. Coe, PE, Hatch Mott MacDonald; C. Gregory Watts, Esquire, Watts, Tice & Skowronek.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

**5. RESOLUTIONS:**

Resolution #2013 - 33      Approval of and Authorization to Sign      Reservation  
of Wastewater Treatment Capacity      Agreement,  
Vulcan Property Acquisitions, LLC (Block 9 Lot 14.01)

Mr. Kinsella made a motion to approve Resolution #2013 - 33,      Mr.  
Tully seconded the motion. All were in favor.

Resolution #2013 - 34      Authorization to Execute First Amendment to  
Agreement for Reservation of Wastewater Treatment  
Capacity, Team Capital Bank (Block 18.01 Lot 12.04)

Mr. Tully made a motion to approve Resolution #2013 - 34,      Mr.  
Kendzulak, Jr. seconded the motion. All were in favor.

Resolution #2013 - 35      Resolution Consenting to the Proposed Water Quality  
Management (WQM) Amendment

Mr. Kendzulak, Jr. made a motion to approve Resolution #2013 - 35,  
Mr. Kinsella seconded the motion. All were in favor.

Resolution #2013 - 36      Authorization to Endorse NJDOT Utility Owner Design  
Authorization Checklist

Mr. Tully made a motion to approve Resolution #2013 - 36,      Mr.  
Kendzulak, Jr. seconded the motion.

Resolution #2013-37      Hunterdon County Records Retention Building (Block  
43 Lot 12)

Mr. Kendzulak, Jr. made a motion to approve Resolution #2013 - 37,  
Mr. Tully seconded the motion.

Resolution #2013-38      Authorization to Advertise for Chemicals and Receive  
Bids for the Purchase of Chemicals

Mr. Kinsella made a motion to approve Resolution #2013 - 38,      Mr.  
Kendzulak, Jr. seconded the motion.

Resolution #2013-39                      Authorization to Transfer Funds to Township of  
Raritan Pursuant to N.J.S.A. 40A:5A-12.1

Mr. Kinsella made a motion to approve Resolution #2013 – 39, Mr. Tully seconded the motion.

|                 |                    |   |        |
|-----------------|--------------------|---|--------|
| Roll call vote: | Chair Del Vecchio  | - | Yes    |
|                 | Dr. Dougherty      | - | Absent |
|                 | Mr. Kendzulak, Jr. | - | No     |
|                 | Mr. Kinsella       | - | Yes    |
|                 | Mr. Tully          | - | Yes    |

6.     **Approval of Minutes:**            Minutes of June 20, 2013

Mr. Tully made a motion to approve the minutes from the June 20, 2013 meeting. Mr. Kendzulak, Jr. seconded the motion. All were in favor.

7.     **Treasurer's Report / Payment of Bills:**

Mr. Kendzulak, Jr. - The bills totaled \$566,802.91. We are pretty much on budget.

Mr. Tully made a motion to approve the payment of bills. Mr. Kinsella seconded the motion.

|                 |                    |   |        |
|-----------------|--------------------|---|--------|
| Roll call vote: | Chair Del Vecchio  | - | Yes    |
|                 | Dr. Dougherty      | - | Absent |
|                 | Mr. Kendzulak, Jr. | - | Yes    |
|                 | Mr. Kinsella       | - | Yes    |
|                 | Mr. Tully          | - | Yes    |

8.     **Citizens' Privilege:**

None

9.     **Adjourn into Closed Session by Motion, if Needed**

10.    **Adjournment of Regular Meeting:**

Mr. Kendzulak, Jr. made a motion to adjourn the Regular Meeting. Mr. Kinsella seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
WORK SESSION MINUTES

JUNE 20, 2013

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.
2. **Correspondence:**  
  
None
3. **Unfinished Business:**  
  
None
4. **New Business:**  
  
None
5. **Professional Reports:**
  - a) Attorney - none
  - b) Engineer - ok

Mr. Kendzulak, Jr. – Is there anything in regards to the bridge by Desmares School; how did that end up?

Mr. Coe – I think it belongs to the homeowners. The last thing I saw was the school's attorney said it wasn't the schools and it's completely on the homeowner's property.

Mr. Kendzulak, Jr. – Isn't it on the school property?

Mr. Watts and Mr. Coe – No.

Mr. Kendzulak, Jr. – So, it's entirely on the homeowner's property.

**6. RTMUA Reports:**

- a) Administrative Report - ok
- b) Operations Report
  - 1. Chief Operator's Report
    - i) Overtime Recap - ok
    - ii) Septage / Greywater Recap – ok

Mr. Kendzulak, Jr. – I have a question, the Septage, should we look at increasing our rates?

Mr. LaFerla – I think if you increased your rates a little bit, they would still come, because it's cheaper for them.

Mr. Kinsella – How do we compare to others?

Mr. LaFerla – The last time Ms. Nicaretta checked, we were all about the same.

Mr. Kendzulak, Jr. – Do you think the others have gone up by now?

Mr. LaFerla – I don't know.

Mr. Kendzulak, Jr. – Does it make sense to have Ms. Nicaretta call around to see what other rates are? Then at the next meeting we can compare and see if we should raise our rates.

- 2. Laboratory Summary - ok
- 3. Maintenance Summary - ok
- 4. Readington Flows - ok

c) Commissioner's Comments:

Mr. Kinsella – On the banks, was Unity Bank involved too?

Mr. Miller – Yes, I just didn't want to say anything yet, since TD Bank is reviewing the situation and Mrs. Struening did some juggling around and did a cost analysis and said "I can eliminate this, and I can do this and this". They said they won't charge us until the end of August and we'll sit down in the first part of August and talk about it. We did HVCB, Unity Bank and Team Capital.

7. **Discussion:**

- a) Union Contract (Closed Session)

8. **Adjourn into Closed Session by Motion, if Needed**

Mr. Watts – We will be going into Closed Session again to discuss Contractual Matters regarding the Flemington Borough and the Union Contract and we do not anticipate any action once we come out of Closed Session.

Mr. Kendzulak, Jr. made a motion to adjourn into Closed Session for the above stated purpose and Mr. Kinsella seconded the motion. Closed Session was from 5:21pm – 6:45 pm.

9. **Adjournment of Work Session:**

Mr. Tully made a motion to adjourn the Work Session. Mr. Kinsella seconded the motion. All were in favor. The Meeting ended at 6:46 pm.